



**Booking Policy and Procedures**  
**Dubai Cruise Terminal**

**Date: August 2018**

**Background:**

The Dubai Cruise Terminal (“**DCT**”), part of the Dubai Harbour, is located on King Salman bin Abdulaziz Al Saud Street, in the area between Jumeirah Beach Residence and Palm Jumeirah, also known as Mina Al Seyahi offer cruise vessels two new cruise terminals opening in **October 2020**. These facilities will be state-of-the-art cruise terminals designed to heighten the embarkation and disembarkation process of cruise guests, while also exceeding guest cruise experience in Dubai. DCT will be a two-terminal independent facility each measuring 13,916 square meters of space designed for both cruise ship operations, retail and F&B space. Vessels calling port at Dubai Harbour will be connected to the terminals via passenger boarding bridges.

DCT will handle all berthing requests for both terminals. New reservations requests will need to be submitted, including the information detailed in Appendix A, via an MS Excel spreadsheet directly by the cruise operator or its authorized agents in Dubai. Reservation requests should submitted to [reservations@cruisedubai.com](mailto:reservations@cruisedubai.com). The first submission is due on the **30<sup>th</sup> September 2018** for reservation requests for cruise period **1/10/2020-30/09/2021**.

Note that confirmation will be provided to the cruise lines or their authorized agents brands within 7 days after each submission date, followed by a formal written confirmation within 1 month. Submission schedule will be as follows for the following two submissions:

<b>Sub#</b>	<b>Cruise Line Submits Berths Schedule by</b>	<b>For the Cruise Period</b>	<b>DCT Confirms by:</b>
<b>1</b>	30/09/2018	1/10/2020-30/09/2021	31/10/2018
<b>2</b>	30/09/2019	1/10/2021-30/09/2022	31/10/2019

The following is the public booking policy which will allocate berths/terminals available at the Dubai Harbour:

**Terminals 1 & 2:**

DCT will assign vessels at Terminal 1 & Terminal 2 based on a combination of the following criteria: ship size based on ALB, deployment type and number of calls.



In accordance with the DCT booking policy, all applications for vessel berth reservations shall be made in the form specified by the port. The cruise line manager or the berthing agent requesting reservation of a berth shall, as part of the reservation process, provide all information relevant to the vessel seeking a berth on the specified form.

The application form does not apply to cruise lines with a long-term berthing agreement.

In case of equal Average Lower Berth ("**ALB**") and deployment, between more than one ship requesting the berth on the same day, the ship with the highest maximum capacity will be given the higher ranking for that category.

Note that Partial Turnaround assumes a minimum of  $\geq 25\%$  up to 49.99% ALB embarking and disembarking.

Any additions, changes, and/or deletions to deployments received after the schedule submission on the **30<sup>th</sup> September** for the covered period, will result in berth allocations based upon current availability and assigned by DCT by no later than **first week in January every year**.

In case of lack of availability, the DCT will contact the ship-owner and/or its agent to inform of the situation as soon as readily possible, but prior to official confirmations.

